

# Our Office & Our Procedures

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At Staarmann Family Vision we know that patients have questions and concerns with respect to the COVID-19 coronavirus, and we want to share with you what we are doing to help keep all of us healthy, safe, and comfortable when you are in our office.

We are monitoring updates and recommendations closely through the State of Ohio daily Governor's reports and CDC guidelines. Governor DeWine has published Responsible Restart Ohio guidelines and we will now begin scheduling routine eye care exams May 4, 2020. As we re-open we want to assure you we are carefully weighing what is in the best interest of our patients and staff. **All visits to the office will continue to be done by "Appointment only"**.

## ***Here is what you need to know before arriving and what will happen on arrival for an appointment:***

- Visit our web page [www.drstaarmann.com](http://www.drstaarmann.com) and download all required forms including additional COVID-19 consent form, fill out and bring to exam.
- Please bring a face mask or face covering and wear it at all times while at the office.
- **Call us** from your mobile phone when you arrive at the office. You may remain in your vehicle.
- When we are ready to start your exam a staff member will contact you and meet you at the front door. **Unless assistance is needed, companions are kindly asked to wait in the car.**
- A staff member will check your temperature. If your temperature is at 100°F or above, we will assess the level of urgency and reschedule, if necessary.
- If your temperature is below 100°F and if you have signed our COVID-19 office consent form having no symptoms of infection, you will proceed with the exam process.
- We are asking patients to maintain social distancing and monitoring common areas to make sure social distancing guidelines are respected.

## ***Actions we are taking:***

- Additional daily disinfecting of the common office areas. The office will be closed for lunch from 12:00noon – 1:15pm.
- Installed sneeze guards in the common office area, dispensary and contact lens room.
- Staff will be wearing face masks and maintain social distancing (contact only for exam and procedures, etc).
- Additional extensive exam room cleaning and disinfection protocols.
- Hand sanitizer for patients and staff use throughout the office. Minimizing touch points.

We are grateful to all our patients for trusting us with your vision care needs. We are confident that the changes we are enacting will help us through the first phase of transition into providing comprehensive routine eye care.